



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, March 11, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, March 11, 2024, to order at 8:00 AM local time.

Roll Call - Deputy Clerk Judy Cockerill

Commissioners Present In-Person: Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Young

Others Present In-Person: Judy Cockerill, Tracy Violet, Steve Anderson, Mike Miller, Jon Ramirez, Renee Francisco, Tyler Ray, Drain Commissioner Bob Mantey, Larry Zapfe, Amanda Ertman

Also Present Virtual: Clayette Zechmeister, Debbie Babich, Brandon Bertram, Don Derryberry, Mary Drier, Mark Haney, Cody Horton, Heather Thomas-Verhaeghe, Cindy Hughes, Alecia Little, Kristy Sutherland, Clerk Jodi Fetting, Sheriff Glen Skrent, Carrie Tabar, Mark Ransford, Register Marianne Brandt, Shannon Beach, Shelly Lutz, Linda Strasz

At 8:02 a.m., there were a total of 14 participants attending the meeting virtually.

New Business

1. Tuscola County Health Department 2022-2023 Financial Statements - Heather Thomas-Verhaeghe, Gardner, Provenzano, Thomas & Luplow P.C., reviewed the audit findings. There were no discrepancies noted. Matter to be placed on the Consent Agenda.
2. Michigan State University Extension (MSUe) 2023 Tuscola County Annual Report - Matter to be placed on an upcoming agenda.
3. Purchase Request - Deputy Steve Anderson, Emergency Manager, explained the request which will be covered 100% by the grant. Matter to be placed on the Consent Agenda.
4. 2023 Homeland Security Grant Sub-Recipient Funding Agreement - Deputy Steven Anderson, Emergency Manager, explained the proposed agreement for approval. Matter to be placed on the Consent Agenda,

5. 2023 Drain Commissioner Annual Report -
Robert Mantey, Drain Commissioner, reviewed the annual report. Matter to be placed on the Consent Agenda.
6. Proposed Senior Home Delivered Meal Millage Language -
Board discussed the proposed millage but would like further details to support the financial amount being proposed. Matter to be placed on Thursday's agenda.
7. Proposed 911 Dispatch Millage Language -
Matter to be placed on Thursday's agenda for further discussion.
8. Proposed Animal Care and Control Center Millage -
Matter to be placed on Thursday's agenda for further discussion.
9. Purchase Request - Animal Control Director Vehicle with Partial United States Department of Agriculture (USDA) Grant -
Debbie Babich, Fiscal Personnel Analyst, presented regarding a potential grant opportunity from USDA which would cover 15% of a vehicle purchase. Tyler Ray, Animal Control Director, reviewed the need for a third animal control vehicle. A new vehicle would cost \$52,000.00 and a used vehicle would cost \$23,000.00 but it is unknown if the grant would cover a new vehicle, used vehicle or either type. Board would like to have clarified what the grant will cover.
10. Proposed Resolution 2024-03 Supporting Repeal Pat 8 as Added by Public Act 233 of 2023 -
Matter to be placed on Thursday's agenda.
11. 2024 Scrap Tire Cleanup Grant Agreement -
Mike Miller, Building & Grounds/Recycling Director, stated that the grant should cover about 10 tire cleanup drop-off sites. Matter to be placed on the Consent Agenda.
12. Michigan Association of Counties (MAC) Technical Assistance and Support for the Opioid Settlement Funds -
Commissioner Vaughan stated that Clayette Zechmeister to looking for approval to move forward is seeking the guidance from MAC. There is no cost to the County involved. Matter to be placed on the Consent Agenda.
13. Cabling for 171 N. State Street, PSB Building (matter added) -
Tracy Violet explained the additional cabling that will be required for the PSB Building as it was not included in the original bid. There are funds available within the project as another portion of the project came in under budget. Matter to be placed on the Consent Agenda.

Old Business

None

Finance/Technology

Primary Finance/Technology

None

On-Going and Other Finance

None

On-Going and Other Technology

None

Building and Grounds

Primary Building and Grounds

1. Request to Use Courthouse Lawn -
Caro Cars and Crafts requested to use the courthouse lawn. Matter to be placed on the Consent Agenda.
2. Parking Lot Seal-Coating Bids -
Mike Miller, Building & Grounds/Recycling Director, opened the bids received for the project.
BlackJack Asphalt - \$28,000.00
Norton Seal Coat - \$27,075.00
Yeager Asphalt - \$17,000.00
Director Miller stated the county has worked with Yeager Asphalt in the past and would recommend them as the low bidder. Matter to be placed on the Consent Agenda.
3. Update on the PSB Building -
Mike Miller, Building & Grounds/Recycling Director, reported that the project is progressing forward according to plan and within budget. The one change is that the back of the building will remain brick rather than siding it.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Refill Vacant Full-Time Corrections Officer Position -
Request was included in the agenda packet. Matter to be placed on the Consent Agenda.
2. Refill Vacant Full-Time Help Desk Technician Position -
Request was included in the agenda packet. Matter to be placed on the Consent Agenda.
3. Letter of Resignation -
Letter of resignation of Stephen Erickson, Economic Development Commission (EDC) Executive Director was included in the agenda packet. Matter to be placed on the Consent Agenda.

4. Mosquito Abatement Seasonal Employees -
Letter of request was included in the agenda packet from Larry Zapfe, Mosquito Abatement Director. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

None

Other Business as Necessary

-Commissioner Bardwell asked if any of the other Commissioners would be able to assist with the interviews for the Controller/Administrator's position as he had another commitment arise. They were not, so he will attend in person for the ones he can and virtually for the remainder.

Public Comment Period

None

Adjournment

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:33 a.m.
Motion Carried.

Judy Cockerill
Tuscola County
Deputy Clerk